

Calvary Baptist & Zoom Meetings:

General Guidelines:

1. Please have your mic muted when not speaking. (This eliminates potential noise distractions.)
2. Please let others know you will be in a conference. (This eliminates potential walk-in interruptions)
3. Please dress accordingly. (Everyone can see you.)
4. Please sit close enough to the camera, and maybe use a chair so others will see you well.
5. Please remember this is a video format -others will see into your home. You can use a virtual background if you prefer. You can find that option under the "video" menu.
6. Please have the camera looking at or down on you.
7. Please silence notification on both your PC & phone -to again minimize distractions.

Helpful Tips:

1. The Mute/Un-mute & Start/Stop video are located in the bottom Left hand corner of the screen. Beside each you will see an up arrow which opens the menu for selecting input / output for both audio & video.
2. When using a computer / laptop and the audio is muted -the space bar can be used to talk. Just press down and talk. This will eliminate the need to continually toggle the mute button.
3. On Mobile devices & Computers you'll find two different camera views:
 - a. Active Speaker (default view) -switches a large video window between active speakers.
 - b. Gallery View -depending on the size of your screen you can see up to 49 participants at a time. Each participant will be in an equal size box and the active speaker will have a yellow border.
 - c. Hide Non-Video Participants - If you want more room to see people -you can remove non-video participants from the screen by hovering over their display name, press the three dots in the upper right and select "Hide Non-Video Participants"
4. Don't have a mic? That's ok -use the chat function in the lower taskbar to participate.

For our Sunday Bible Study Format meeting:

Invite links will be emailed each week, and a live link will be posted on the Calvary Baptist Irwin Facebook page: <https://www.facebook.com/calvarybaptistirwin/>

Study guides can be downloaded from website here:

<https://calvarybaptistirwin.org/biblestudyhelpsmain.html>

If you require additional assistance please email: cbcirwinhelp@gmail.com